



#### NEEF MISSION STATEMENT FOR THE STUDENT IMPACT GRANT PROGRAM:

The purpose of the Student Impact Grant Program is to financially support classroom teachers in bringing **creative, groundbreaking, and non-traditional** resources and activities to the students of North East ISD.

#### NEEF GRANT TIMELINE:

- **October 30, 2023 - March 1, 2024:** Grant application open
- **March - May 2024:** Construction, Technology, Risk Management Division leaders *and* Executive Directors will approve or deny applications with notes.
- **May 2024:** NEEF Grants Committee members approve or deny applications with notes.
- **August 2024:** Grant deliveries to campuses.

#### GRANT CRITERIA - PROJECTS SHOULD:

- Align with NEEF Student Impact Grant Mission Statement or our District Initiatives or Campus Initiatives.
- Focus on enhancing the learning environment for students.
- Benefit the students or campus for more than 3 years.
- Impact maximum number of students.
- NOT contain any items from the “Will not be recommend for approval” list below.

#### WILL NOT BE RECOMMENDED FOR APPROVAL:

- Chromebooks, iPads, printers, or technology used for **traditional** purposes or to increase the overall number of devices.
- Stipends, salaries, teacher workshops/training
- Maintenance, updates, or replacement of classroom furniture, musical instruments, books, and other resources traditionally funded by our District.
- Curriculum
- Test prep materials
- Consumables (*food, candy, drinks, memberships, workbooks, field trips, printer ink, ANYTHING single use*)
- Subscriptions, products, and technology that require an annual license.

#### TO CONSIDER:

- Just because a [NEEF grant was previously awarded](#) at another campus, there are not any guarantees it will be awarded in the future.
- All materials and supplies funded through this program are the property of the school which the applicant or team is assigned during the grant period.
- Two applications are accepted per campus and one application is accepted per Magnet program.

#### STEPS TO SUBMIT FOR CAMPUSES AND MAGNET PROGRAMS:

*District-wide projects will submit the online form. District-wide grants will be reviewed by District Leadership in April.*

Check with your Principal to ensure you are one of the two applicants allowed to represent your campus. Magnet programs may submit only one application and must have prior approval by the Magnet Director.

Fill out the online NEEF grant application with a proposed budget form (remember the partial budget form!). The budget form should be completed using our **District vendors** from the Procurement department. ***If the item is not provided by a vendor that is on bid, the vendor must go through Procurement's process before items can be purchased.***

When grant application is completed,

- ✓ Send the PDF version through email to your Principal or Director for signature.
- ✓ Return the PDF copy *with both signatures* by email to [Foundation@neisd.net](mailto:Foundation@neisd.net). ***This copy must be received by March 10, 2024 for your application to be officially complete.***

#### **STUDENT IMPACT GRANT RECIPIENT EXPECTATIONS:**

- **Before Winter Break 2024:** grant awardee must submit at least one summary update to NEEF staff (pictures and/or video) at [Foundation@neisd.net](mailto:Foundation@neisd.net).
- **March 31, 2025:** All awarded grant funds are spent.
- **April 1, 2025:** Return unused grant funds to NEEF.
- **Before May 31, 2025:** grant awardee must submit 2<sup>nd</sup> (final) summary update to NEEF staff (pictures and/or video) at [Foundation@neisd.net](mailto:Foundation@neisd.net).