



Student Impact Grant Request Form

Please acknowledge the following:

- ✓ *I understand that all materials and supplies become the property of the campus or department where I am currently located during this grant period.*
- ✓ *I also understand that the grant should not fund equipment, standard materials, or supplies that are the responsibility of the school or district.*
- ✓ *I also understand that if a grant is awarded, I **must submit two (2) summary updates**, including but not limited to, pictures or video to Foundation@neisd.net - once before the winter break and again in the Spring semester.*
- ✓ ***I acknowledge that funds must be used by March 31 and unused funds will be returned to NEEF on April 1.***

I acknowledge and accept these conditions

I do not accept these conditions

Are you applying for a campus project or a district-wide project?

Campus project

District-wide project

The North East Educational Foundation would like to honor your professional time by requiring a concise but informative application process. This form represents your entire grant request submittal.

Please begin only after reading the [Guidelines and Instructions](#), [Tips and FAQs](#), and [NEEF Innovative Grant Program Scoring Sheet](#)

Every question must be answered to be considered

1. Name

2. Home Email

3. Campus or Magnet

4. Phone number at campus/magnet

5. Home/cell phone (where you can be reached over the summer)

6. Position

7. Name of Project/Program

8. Category of Grant (choose all that apply)

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| Athletics |
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| Literacy |
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| Career & Technology |
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| Mental Health |
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| Environmental Learning |
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| STEM/STEAM |
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| Fine Arts |
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| Other |
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9. Is this grant request related to a previously awarded NEEF Grant?

Yes, then continue to next section

No, then continue to Question 10

If yes, how does this additional request expand upon the previous grant ?

10. What is the goal of this grant? Write a general statement of the intended outcome of receiving the grant.

Example, *“The students at XYZ School will feel safer when attending school and school functions.”*

(one sentence)

11. How does this grant tie in to NEEF Student Impact Grant Mission (*located in the Guidelines Document*) and/or District or Campus Initiatives?

12. **Objectives:** What are you trying to do? What are the intended results? Objectives should: connect to your Goal Statement; be written in measurable terms, specify a time frame, and identify the group involved; and contain answers to who, what, when, where, and how much. **Example:** *“During the 2040-41 school year, the number of violent acts involving eighth-grade students at XYZ School will be reduced by 15 percent compared with the 2039-40 year. We will do this by ”* (Roughly 100 Words)

13. Describe the targeted student population and the approximate number of students impacted by this project per year. Be specific. **For example**, *“All 7th and 8th grade students, which is approximately 596 students, based on current school population.”* (20 words or less)

14. Elaborate with **specific details** how this grant will be implemented into your class, campus, or in our District. How is the population you listed in question #13 going to have access to the materials, activities, etc. listed in your grant? Will the students come in before school? After school? Will materials be used during the school day? During class time? During elective or specials rotations? Are you going to have family/community events and encourage/invite people to come and use these materials?

15. Have there been any previous monetary or in-kind contributions to this initiative from the community? If yes, what has been contributed? *(Roughly 50 words)*

The supplies for your project will be ordered through our District and will need to be priced through our District's Procurement vendor list. **If the company you are purchasing and pricing through is not currently a vendor of our District, they will need to call NEISD's Procurement office at 210-407-0175 and follow their guidelines to become a District vendor before you can purchase this project.** Please refer to the [Procurement Vendor page](#) for more information. **Reminder of items NEEF does not fund: Chromebooks, iPads, printers, or technology used for traditional purposes or to increase the overall number of devices; stipends, salaries, teacher workshops/training; maintenance, updates, or replacement of classroom furniture, musical instruments, books, and other resources traditionally funded by our district; curriculum; test prep materials; consumables (food, candy, drinks, memberships, workbooks, field trips, printer ink, ANYTHING single use); subscriptions, products, and technology that require an annual license.**

16. Please attach the Fully Funded / Partially Funded Budget Excel Sheet



17. What is the total amount of your request? This should be equal to the sum of the Amount column in the Fully Funded Excel Sheet.

18. If the grant is funded, how will this project continue? What resources (money, personnel, continuing documents for future leaders of the project, etc.) would be acquired and created to ensure this project is **sustainable** for more than 3 years?

19. What is the total amount of partial funding that would still make an impact? This should be equal to the sum of the Amount column in Partially Funded Excel Sheet. If no amount of partial funding would make an impact, why not? Typically, NEEF has over \$1 million of fund requests, but the NEEF budget only allows for 1/4 of that amount to be awarded.

20. **Optional:** Is there more information you would like to share with the grant review committee to help them better understand your project? Include a link to a 2 min (or less) video OR a PDF version of a slide presentation (no more than 7 slides)

Grant Application Survey

Please answer the following questions to help us make the Grant Application process as easy and smooth as possible.

1. Did you find the application process straightforward to navigate?
If not, why?

-
2. What is the biggest barrier to completing and submitting a grant application, if any?

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3. What would be the most helpful for you as an applicant in the future? Choose all the apply.
 - a. Understanding the application better
 - b. Grant Writing Tips
 - c. More Time
 - d. Other (please specify)

Comments:

Approvals Required

For Campus projects

Name and email address of Principal

Principal Name

Email address

As the Campus Principal or the Magnet Director, what will you do to ensure the sustainability of this program for the next 3 or more years?

Sign to acknowledge that all fields in this application are complete, accurate, and follow NEEF Guidelines and Instructions.

For District-wide projects

Name and email address of Assistant Superintendents of Instruction and Campus Administration

Printed Name

Anthony Jarrett & Rudy Jimenez

Email address

ajarre@neisd.net; rjimen2@neisd.net

Signature

Signature

Please email final application packet to Foundation@neisd.net

Future funding beyond the current school year is not guaranteed.

Once this application is submitted, it is FINAL.